

**MINUTES OF
REGULAR MEETING OF
LIFE SKILLS CENTER OF PONTIAC
BOARD OF DIRECTORS**

Date: September 27, 2022
Time: 6:00 P.M.
Location: 142 Auburn Ave, Pontiac, MI 48432

1. **Call to Order and Roll Call:** The meeting was called to order at 6:08pm by Ms. Williams
Board Members Present: Clark Sanford, Kimberly Williams, and Otis Ewing
Guests Present: Alejandro Velasquez, Andy Holmes, Catrina Lee, Grace Bautista, Colby Thorton, Heather Stuve, Connie Petit, Adam Miller, Heaven Ruiz, Jason Morton, Guita Sharifi, Nick Kovach, Pat Hill, and Mike VanKirk
2. **Approval of Agenda**
Motion: Mr. Ewing made a motion to approve the agenda
Second: Mr. Sanford seconded the motion
The motion was unanimously approved.
3. **Approval of Minutes from July 08, 2022**
Motion: Mr. Sanford made a motion to approve the meeting minutes from July 08, 2022
Second: Mr. Ewing seconded the motion
The motion was unanimously approved
4. **Public Comment (Related to Agenda Items):** There were no public comments related to agenda items
5. **Reports**
 - a) Financial Report
 - i. Mr. Sanford would like to reconnect with Huntington.
 - ii. Mrs. Sharifi was available to answer any financial questions but had no new updates.
 - b) School Leader Report
 - i. Ms. Lee provided an update to the board on enrollment, and noted that she had 39 students, 9 of which are SPED students.
 - ii. Also shared on staffing summary and events for staff development.
 - c) ESP Report
 - i. Staffing and On-boarding
 1. Ms. Thorton shared on hiring school staff and On-boarding contractors.
 - ii. Educational Program Progress
 1. Ms. Petit shared NWEA testing and data collection, curriculum & instruction training.

2. Ms. Stuve shared SPED is working closely with GPS and looking for a SPED teacher. Also added that FLEX is in compliance with GPS
3. Mr. Sanford noted that GPS is an area of concern. USLC will be connecting with the service providers and ensuring proper oversight, along with coordinating with Oakland ISD and MDE representatives as needed.
4. Reauthorization with BMCC; working on Michigan Continuous Improvement Plan (MICIP); meeting in October.

iii. Outreach Campaign

1. Mr. Morton shared on the block party and community outreach; they have 16 community partners. Also mentioned that there are 4 different billboard advertisements, 44 radio announcements on 2 different radio stations with one of them bilingual.

iv. Governance

1. Mr. Holmes shared working on member recruitment, pre-board meetings & Board Summit, October 10-13, 2022.

6. Consent Agenda

7. New Business

- a) Board Policy Updates:2019-2022
Motion: Mr. Sanford made a motion to approve board policies dating back Fall 2019, Spring and Fall 2021, and Spring 2022
Mr. Ewing seconded the motion
The motion was unanimously approved
- b) Account Designation and Signatory Authority
Discussion: Mr. Sanford will complete the signatory form.
Motion: Mr. Ewing made a motion to authorize the board treasurer to complete the account designation and signatory resolution once the account is created
Second: Ms. Williams seconded the motion
The motion was unanimously approved

- c) DBA/Name change updates
Discussion: Mr. Kovach is waiting to hear from BMCC for approval of name change. State needs contract amendment from authorizer.
 - d) Teachers Administration Evaluation Employee Certification
Motion: Mr. Sanford made a motion to approve certification
Second: Mr. Ewing
The motion was unanimously approved
8. Old Business
 - a) Board meeting updates
 - i. October 22nd meeting will discuss November and December meeting dates.
 9. Board Correspondence
 - a) Flex High has a 3-star (100%) compliance rating with Bay Mills
 10. Extended Public Comment
 11. Adjournment
 - a) Meeting adjourned at approximately 6:50pm

CERTIFICATION

Proposed minutes respectfully submitted:



Recording Secretary

09/27/2022

Date

Approved by the Board of Directors on: 10/25/2022.



Board Secretary

10/25/22

Date