

**AGENDA FOR REGULAR MEETING OF
FLEX HIGH SCHOOL OF PONTIAC
(formerly LIFE SKILLS CENTER OF PONTIAC)
BOARD OF DIRECTORS**

Date: February 24, 2023

Time: 6:00 PM

Location: 142 Auburn Ave, Pontiac, MI 48432

1. Call to Order and Roll Call

The meeting was called to order at 6:08pm by Ms. Williams. Ms. Williams allowed Mr. Sanford to run the meeting thereafter.

Board Members Present: Kimberly Williams, Otis Ewing, and Clark Sanford

Guests Present: Alejandro Velasquez, Minnie Washington, Andy Holmes, Annie Gibson, Adam Miller, Heaven Ruiz, Kevin Welsh, Pat Hill, Skip Hansen, Valerie Chase, Pamela Williams, Bill Thompson, Angela Magdaleno, and Nick Kovach

2. Approval of Agenda

Motion: Mr. Ewing made a motion to approve the agenda

Second: Ms. Williams seconded the motion

The motion was unanimously approved

3. Approval of Minutes from November 15, 2022

Motion: Mr. Ewing made a motion to approve the meeting minutes from November 15, 2022

Second: Ms. Williams seconded the motion

The motion was unanimously approved

4. Public Comment (related to agenda items): There were no public comments

5. Reports

a. Financial Report

- i. Mr. Welsh shared the balance sheet & income statement for month ended December 31, 2022. Will be meeting with Ms. P. Williams to have a budget amendment by March.

b. Legal Updates

- i. Mr. Kovach shared the fall 2022 policy updates with seeking 501©(3) status.

c. Principal Report

- i. Ms. P. Williams presented a PPT for January and February.
- ii. She shared on January goals, enrollment which went from 39 to 46, and program performance from January 16, 2023, to February 14, 2023.
- iii. Ms. P. Williams has added a student of the month program.
- iv. LLAC conducted a professional learning event and visited the Flint and Burton sites for inspiration.

d. ESP Report

i. Reauthorization Update

1. Mr. Holmes shared topics on the LLAC's PPT.
2. Ms. Gibson shared the SAP (School Action Plan) and educational support. Also went over 5 goals of the Key Metric Areas in SAP and shared a snapshot of goal 1
3. Mr. Holmes shared the reauthorization feedback report with BMCC and required next steps to the Academy Board.
4. Also shared on Outreach & Community Relations.
5. Reminded board members of the National Board summit April 24-27, 2023.
6. Ms. Chase reiterated on the board summit and hoped Ms. Washington can join if she is approved to be a member.
7. Ms. Chase also mentioned the new principal will be visiting California to speak with the education department and see the school sites.
8. Mr. Hansen shared on the history of the school and his excitement on Ms. P. Williams visiting on February 27- March 2, 2023.

e. Authorizer Report

- i. Mr. Velasquez shared Pontiac has a 3-star rating and is 100% in compliance. Also a conference in Novi for board members and school leaders to attend.

6. New Business

a. Election of officers

- i. Mr. Kovach conducted the election of officers and recommended the board members have the election and vote on the members.
 - President – Clark Sanford
 - Vice President – Otis Ewing
 - Secretary/Treasurer – Kimberly Williams

Motion: Mr. Ewing motion to approve the election of officers for the 2022-2023 school year.

Second: Ms. K. Williams seconded the motion

The motion was unanimously approved

b. Board Response to Reauthorization Feedback Report

- i. Ms. Chase shared on the 2 items of feedback; NWEA practices and moving to 5 board members.

Motion: Mr. Ewing motion to approve board response and feedback report.

Second: Ms. K. Williams seconded the motion

The motion was unanimously approved

- c. Bay Mills Academy Planning Document
 - i. Mr. Holmes shared the Bay Mills Academy Planning document and wanted to highlight those items for the board members. Will be signed by appropriate board members and sent to Bay Mills.
Motion: Mr. Ewing motion to approve the document and be sent to Bay Mills
Second: Ms. K. Williams seconded the motion
The motion was unanimously approved
- d. Acknowledgement of School Principal/Superintendent
 - i. Mr. Sanford thanked Ms. P. Williams for stepping in as the new principal and looked forward to working more closely with her.
- e. AER Report
 - i. Ms. P. Williams shared on the AER report (Annual Education Report) and that they will be part of the future board reports.
- f. Commercial Insurance Approval Package
 - i. Ms. Magdaleno shared that a more competitive quote with broader coverage with EMC Premium and will save \$6k annually.
Motion: Mr. Ewing made a motion to approve EMC Premium as the new Commercial Insurance carrier.
Second: Ms. K. Williams seconded the motion
The motion was unanimously approved
- g. NWEA Data Sharing Agreement
 - i. Mr. Holmes showed the NWEA data sharing agreement that does not expire until the board elects it to.
Motion: Mr. Ewing made a motion to accept the NWEA date agreement
Second: Ms. K. Willimas seconded the motion
The motion was unanimously approved.
- h. Board Policy Manual
 - i. Mr. Holmes shared on the board policy manual and would like to recommend approval on the policies which can be accessed through Epicenter.
Motion: Mr. Ewing made a motion to accept policies 6108, 6460, 6700, 7440.03, 9130, and 9150 be added.
Second: Ms. K. Williams seconded the motion
The motion was unanimously approved
- i. Potential Board Member Nomination
 - i. Mr. Sanford would like to nominate Minnie Washington to the board on February 24, 2023 at 7:06pm.

Motion: Mr. Ewing made a motion to approve the nomination of Minnie Washington to the FLEX High School of Pontiac Board.

Second: Ms. K. Williams seconded the motion

The motion was unanimously approved

j. Potential Board Member Interview

i. Ms. Washington was interviewed by the 3 board members.

7. Extended Public Comment (comment on any matter, 3 minutes per person):

i. Mr. Hansen thanked the board members for their time and dedication to the school.

8. Next Meeting Date: March 25, 2023, at 6:00pm

9. Adjournment

Mr. Sanford adjourned the meeting at 7:21pm

CERTIFICATION

Proposed minutes respectfully submitted:



Recording Secretary

02/24/2023

Date

Approved by the Board of Directors on: April 28, 2023



Board Secretary CHAIR

04/28/2023

Date